



Cincinnati Juneteenth 2011

June 18, 2011

Eden Park

Noon to Nine

Cincinnati, OH

To: Potential Festival Vendors From: Juneteenth Cincinnati

Cincinnati's 24th annual Juneteenth Festival will be in Eden Park on June 18-19. We are now accepting application for vendors & exhibitors on Saturday, June 18 (there is no vending on Sunday).

We are working hard to assure that the event is well publicized and draws thousands of folks from all over the Cincinnati area.

As always, the afternoon will be packed with entertainment by Mirror Lake and in Seasingood Pavilion. there will be many other attractions as well. The Festival will continue on Sunday, with a Father's Day concert in Seasingood Pavilion. Limited food vending will be available on Sunday. All other vending is limited to Saturday.

Vending & Display Opportunities

We provide tented booth spaces--10' x 20' for food sales, 10' x 10' for all others.

Vendor & Exhibitor Fees

Food Sales: \$250

Sales & Informational Booths

Non-profit / public agency and sole owner: \$175

For-profit (small business) : \$250

Corporate / large business: \$1,000

Early Bird Discount: Pay (received) before May 2 & save \$25.

Late Bird Fee: Add \$50 after June 2

Applications & Rules

OnLine: www.juneteenthcincinnati.org

On Request: vendors@juneteenthcincinnati.org
513-532-7299
3970 Standish Ave.
Cincinnati, OH 45213

Juneteenth Cincinnati
(513) 631-7289
vendors@juneteenthcincinnati.org
www.juneteenthcincinnati.org



Cincinnati Juneteenth Festival

June 18, 2011

Food Vendor Information

Festival Hours: 12 noon until 9:00 p.m.

Booth Fee: \$275 due with application
10' x 20' tented booth; 2 tables; four chairs
You may bring your own booth or trailer,
but must still pay the vending space fee

Electricity: We expect to have a single, large generator to service all food vendors. However, for this to work, we **MUST** know your needs in advance. This is especially important for deep fryers and other heavy duty equipment. Make sure you complete this information on the application form.

Ice: We will provide 50 lb. bags of ice at our cost.

Health & Fire Permit: All food vendors must obtain permits required by the City of Cincinnati. Call Cincinnati Health Dept. 513-564-1751

Booth Assignment: When you arrive at the park, your booth will be labeled. The Vendor Coordinator will have a map identifying your booth as well. All food vendors will be located in a single area.

Duplication Minimized: We will limit applications to minimize duplication and increase variety for patrons and minimize direct competition for vendors. Applications are accepted on first-come basis. We will notify you if denied and return your fee.

Specified Items: Vendors may sell only the kinds of items listed on their applications, so please be specific.

Juneteenth Cincinnati is the only vendor authorized to sell soft drinks & water, hot dogs, metts, & brats. These sales help cover Festival expenses.

Setup: June 16, 8:00 a.m.--11:130 a.m. The police will close the area to vehicles at 11:30, and vehicles must be moved to designated parking areas.

Breakdown: Vendors will be allowed to move vehicles into the vending area after 8:30 p.m. to break down.

Health & Fire Permits & Inspections

Health and Fire inspectors will be at the Festival. They are serious about their work and will not allow you to start selling food unless you have a permit AND your booth has passed inspection.

You should, therefore, pay very close attention to the requirements for such things as a fan, meat thermometer, water containers, etc. These are all itemized on the checklist provided by the Health Department.



Cincinnati Juneteenth Festival 2011 Food Vendor Application

Name (Business/Organization) if appropriate) _____

Address: _____ City: _____ State: _____ Zip: _____

Contact: _____ Phone: (____) _____ Fax: _____ E-Mail: _____

Please Describe What Food You Will Sell

Electrical Needs: Fan Refrigerator Freezer Deep Fryer
 Electric Skillet or griddle Other: _____ 110 Only 220

If you need 220 hookup (e.g. deep fryer), draw a picture of the plug below

Restrictions

- Food vendors must apply to City of Cincinnati for Health & Fire permits by 5/15/07.
- No applications approved for sale of hot dogs, metts, brats, soft drinks, or water.
- Applications accepted on first come basis, subject to approval.

**Tented Booth: 10 ft by 20 ft
2 6 ft. tables & 4 chairs**

- No. of Booths: _____ Total fee: \$ _____
- Before May 2 deduct \$25 per booth....After June 2 add \$50 per booth
- No Refunds after 6/1/10 Enclose payment with Application No Personal Checks
- I have read the vendor information sheet and will abide by the Festival regulations described therein.
- I have read, signed, & enclosed the Vendor Agreement

Signature

Date

Return with the Vendor Agreement
by 5/15/11
Cincinnati Juneteenth Vendors
3970 Standish
Cincinnati, OH 45213
vendors@juneenthcincinnati.org



Cincinnati Juneteenth Festival Vendor Agreement

All Vendors & Exhibitors Must Sign To Show Agreement with the Following:

RIGHT OF REFUSAL: Juneteenth Cincinnati reserves the right to disallow any inappropriately presented item and to remove concession at the Vendor's expense. Failure to adhere to the Festival rules and regulations for participation will result in closure of the Vending Space. Products that promote or depict sex, violence, crime, or profanity are not permitted.

HOLD HARMLESS: Vendor assumes the entire responsibility and liability for theft, losses, damages, suits, and claims deriving out of injury or damage to Concessionaire's displays, equipment and other property brought upon the premises of the Cincinnati Juneteenth Festival and shall indemnify and hold harmless the Cincinnati Park Board and Juneteenth Cincinnati from any such losses, damages and claims.

The Vendor acknowledges that Juneteenth Cincinnati does not maintain insurance covering such losses, damages, or claims by the Vendor. The Vendor agrees to pay any reasonable costs to repair any damage, which may occur to City property as a result of the Vendor's activities.

Vendor Business Name

Authorized Signature & Title

_____ Date